



BOARD OF APPRENTICESHIP TRAINING (WESTERN REGION), MUMBAI

An autonomous body of the

Ministry of Education, Department of Higher Education, Government of India

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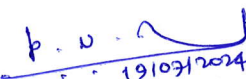
CIRCULAR

In the implementation of National Apprenticeship Training Schemes (NATS), after the successful completion of the duration of apprenticeship training, apprentices are required to be issued a 'Certificate of Proficiency' (CoP) by the concerned Board of Apprenticeship Training. This CoP is issued online once the Record of Progress (RoP) for entire period of apprenticeship training of the apprentice is submitted by the establishment official on NATS portal 2.0 through establishment login. Only on approval of RoPs for the entire period of apprenticeship training, the process for the issuance of CoP can be initiated. The CoP so issued to the apprentices enhances his/her chances of employment as the soft skills, and the technical skills acquired during the apprenticeship training, are graded on the CoP. Also, submission of the monthly RoPs on the NATS portal is the pre-requisite for stipend reimbursement to the establishment (as applicable) / Direct Benefit Transfer (DBT) of Government of India share of stipend to the apprentices.

As an obligation under the Rule 14 (4) of The Apprenticeship Rules, 1992, every employer shall maintain a record of the work done and training undertaken by the Graduate / Technician apprentices engaged in his establishment, and at end of every month of the apprenticeship training shall regularly and timely submit the RoP for all these apprentices. It is observed that the RoPs are submitted by the establishments with an inordinate delay. Therefore, the apprentices due to non-submission of RoPs are deprived of the award of CoP as well as the Government of India share of stipend through DBT, for no fault on their part.

To facilitate implementation of NATS, the Apprenticeship Advisors of Board of Apprenticeship Training (Western Region), Mumbai, have been constantly advising the establishment officials for timely submitting the RoPs on regular basis during their interactions, and inspections conducted to monitor the apprenticeship training. However, the NATS web portal 2.0 data in this regard shows that for almost more than 50% of the apprentices in each financial year, the RoPs are yet to be submitted.

Therefore, all the establishment officials are hereby advised to submit the pending RoPs immediately in the best interest of the apprentices and effective implementation of NATS in Western Region.


19/07/2024
Director of Training