

## DISCLOSURES AS PER SECTION 4 OF Right To Information ACT, 2005

The Right To Information Act, 2005 under its Section 4 provides a comprehensive framework for promoting openness in the functioning of the public authorities.

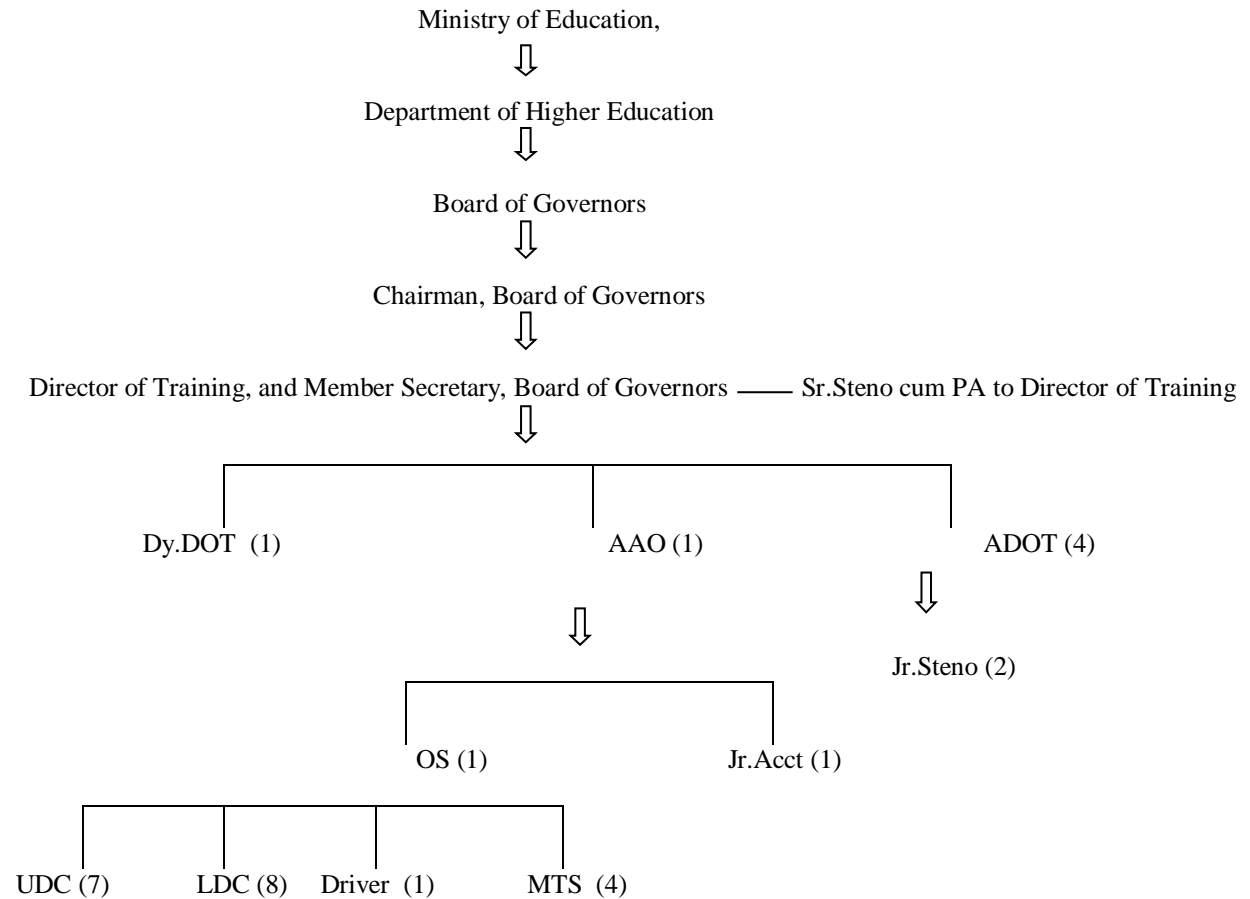
As such the mandatory disclosures pertaining to this Board are as under:

### Organisation and Function

<b>1.1</b> Particulars of organisation, functions and duties [Section 4(1)(b)(i)]	(i) Name and address of the Organization :  Board of Apprenticeship Training (Western Region), Mumbai. 2 <sup>nd</sup> Floor, New Administrative Building, V.N. Purav Marg, NSTI Campus, Sion, Mumbai-400022.
	(ii) Head of the organization: Shri. P.N. Jumle Director of Training, Board of Apprenticeship Training (Western Region), Mumbai.
	(iii) Vision, Mission and Key objectives: <a href="https://boatwr.education.gov.in/en/vision-mission-2/">https://boatwr.education.gov.in/en/vision-mission-2/</a>  1) The object of the Apprenticeship Training Scheme is to organise practical training for graduates and diploma holders in engineering & technology to equip them with practical experience for gainful employment. 2) To implement the provisions of the Apprentices Act 1961, so far as they relate to the training of graduate and technician apprentices in exercise of the powers conferred on the Board under the Act and within the limits specified in it. 3) To advise Apprenticeship Adviser and Central Apprenticeship Council on amendment of existing rules under the Act. 4) To create administrative, technical, ministerial and other posts to ensure proper and satisfactory performances and to make appointments to the posts in accordance with Staff Service Rules and recruitment rules as approved by the Board and the Government of India.

	<p>(iv) Functions and duties:</p> <ol style="list-style-type: none"> <li>1) To establish permanent liaisons between technical institutions and Industry located in Western Region, comprising of the states of Maharashtra, Gujarat, Madhya Pradesh, Chhattisgarh, Goa and the Union Territory of Dadra and Nagar Haveli and Daman and Diu</li> <li>2) To ensure and provide training facilities in different establishments both in the Private &amp; Public Sectors including Public Sector Organisation/Corporations the Graduates and Diploma holders in engineering / technology.</li> <li>3) To select students trainees and arrange for their placements;</li> <li>4) To prepare programmes of training in consultation with the participating training establishments;</li> <li>5) To supervise training with the help of training field officers appointed for the purpose;</li> <li>6) To disburse Government share of stipends to the trainees at the rates prescribed for the purpose.</li> <li>7) To award certificates in accordance with the rules to trainees who complete their training.</li> <li>8) To arrange dissemination of information on various aspects of practical training through documentation of literature, lectures, films and other media of communications;</li> <li>9) To provide expert and advisory services in the areas of practical training to both Technical Institutions and Industry.</li> </ol>
--	------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------

(V) Organization Chart: <https://boatwr.education.gov.in/en/organization-chart/>



(vi) Genesis, inception, formation of the department.

Name of the Head of Department : Shri. P.N. Jumle, Director of Training w.e.f. 2003

	<p>Practical training is a powerful instrument for the development of technical manpower resources in a country. The aim of apprenticeship training scheme is to develop practical skills among the trainees by imparting “on-the-job” training for their better employability. Thus a systematic method of meeting the requirement of trained technical manpower attained importance; more due to fast technological changes. Therefore, a system by which an employer undertakes, in advance by contract, to train a person who possesses basic minimum qualification, systematically for a stipulated duration, came into existence. Thus, the apprenticeship programme was, for the first time, introduced in India in 1950 on the recommendation of the Scientific Manpower Committee of the Government of India. The scheme was then known as Practical Training Stipendiary Scheme and operated by the Ministry of Education, Government of India. In 1953-54 the scheme was transferred to the four Regional Offices of the Ministry of Education, Government of India. The scheme remained with the Regional Officers for the next 15 years. THE APPRENTICES ACT, 1961, was enacted in December, 1961, to make it statutory obligation for each and every establishment in Government, Public and Private Sector to engage Trade Apprentices for certain specified period and imparting training to the apprentices. In 1962, the Government also brought out The Apprentices Rules. The scope of the scheme was enormously increased by 1969-70 for the purpose of providing industrial training to engineering graduates and diploma holders. In the year 1969, the Ministry of Education &amp; Culture, Government of India, set up Boards of Apprenticeship Training (BOATs)/ Board of Practical Training (BOPT), in four regions of the country as follows:-</p> <ol style="list-style-type: none"> <li>1) Eastern Region-Kolkata</li> <li>2) Northern Region-Kanpur</li> <li>3) Southern Region-Chennai</li> <li>4) Western Region-Mumbai</li> </ol> <p>The National Policy for Education approved by Parliament in 1968 laid down that practical training in industry should form an integral part of technical education. Subsequent to this, The Apprentices Act was amended in 1973 in which Degree and Diploma Engineers as well as the students pursuing education in Degree and Diploma courses in engineering under ‘sandwich pattern’ were brought under the purview of the Apprenticeship Training Scheme. This amendment came into force in 1975 and this amendment also authorised the Regional Boards to implement National Apprenticeship Training Scheme in their respective regions. At present 162 subject fields have been designated by the Central Apprenticeship Council (CAC) for imparting apprenticeship training to degree and</p>
--	----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------

	diploma holders of engineering and technology as well as General Stream Graduates such as B.A, B.com, B.sc, etc.
<b>1.2</b> Power and duties of officers and employees [Section 4(1) (b)(ii)]	<p>(i) Powers and duties of officers (administrative, financial and judicial)</p> <p>1) Director of Training: As the Chief Executive and Secretary to the Board of Apprenticeship Training, he is responsible for proper administration of its functions. To implement all field functions assigned under The Apprentices (Amendment) Act, 1973 relating to the training of (Graduate/Technician apprentices in all the respective regions. Some of these important functions are given as under:</p> <ol style="list-style-type: none"> <li>1. To conduct survey for assessing the training facilities for the training of Graduate/Technician apprentices.</li> <li>2. To register and terminate contracts of apprenticeship training.</li> <li>3. To approve the applications for novation and other changes in the contract of apprenticeship as prescribed.</li> <li>4. To determine the number of graduate/technician apprentices to be engaged by an establishment.</li> <li>5. To issue notices in writing to the employers requiring them to engage the prescribed number of graduate/technician apprentices.</li> <li>6. To approve the programme of apprenticeship training arranged by the employer.</li> <li>7. To visit apprentices with a view of testing their work and ascertain that the apprenticeship training is being imparted in accordance with the approved programme.</li> <li>8. To enter, inspect and examine any registers, records or other documents maintained by the establishment in accordance with the Act to ascertain whether the Act and Rules are being observed in the establishment.</li> <li>9. To approve the working of overtime by apprentice if it is in the interest of apprentice or in public interest.</li> <li>10. To ensure timely submission of the prescribed records and returns by the establishments.</li> <li>11. To consider and if deemed fit to revise period or remuneration mentioned in the contract of apprenticeship.</li> <li>12. To specify the period for release from apprenticeship training to receive related instructions in the case of graduate or technician apprentices during the course in a technical institution.</li> </ol>

	<ol style="list-style-type: none"> <li>13. To decide any dispute between an employer and any apprentice arising out of the contract apprenticeship.</li> <li>14. To make recommendations to the Central Apprenticeship Advisor regarding the extension of training period beyond one year upto a maximum of two years.</li> <li>15. To obtain approval of Central Apprenticeship Advisor regarding the period of practical training in the case of sandwich courses.</li> <li>16. To prescribe the proforma for record of work during apprenticeship training.</li> <li>17. To make reimbursement to the employer of share of stipend paid to the apprentices.</li> <li>18. To decide continuance of payment of stipend or otherwise in the case of apprentices whose training is reported to be unsatisfactory.</li> </ol> <p>2) Deputy Director of Training /Assistant Director of Training</p> <p>To assist the Director, Board of Apprenticeship Training in performing the following duties:-</p> <ol style="list-style-type: none"> <li>1. To secure facilities for training in different establishments, both private sector and public sector for short-term and long-term training in industries.</li> <li>2. To make out programme of training for the trainees in consultation with them and the industry and other agencies concerned.</li> <li>3. To supervise the training so arranged.</li> <li>4. To undertake documentation of literature on various aspects of practical training.</li> <li>5. To arrange for dissemination of information in various aspects of practical training through lectures, film and other media of communications.</li> <li>6. To print and publish pamphlets, magazines and periodicals or issue advertisements that may be desirable for the promotion of the objective of the society.</li> <li>7. To exercise supervision and control on the preparation of stipendiary bills, and maintenance of related accounts including refunds, recovery etc. under the Govt. of India, Practical Training Stipend Scheme.</li> <li>8. To periodically review the progress reports submitted by the establishments to the trainees. To visit establishments periodically to assess the programme and quality of training imparted by the establishments to the trainees.</li> </ol> <p>To perform such other functions as may be assigned by the Director under the Apprentices (Amendment) Act, 1973.</p>
--	---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------

	<p>3) Administrative cum Accounts Officer</p> <ul style="list-style-type: none"> <li>(a) To prepare Balance Sheet of BOAT (W.R.)</li> <li>(b) To prepare Budget Estimates on account of funds under various Heads.</li> <li>(c) To supervise preparation and submission of stipend bills, and to prepare quarterly statement of expenditure.</li> <li>(d) To supervise maintenance of proper accounts of stipend fund by maintaining proper ledgers and registers.</li> <li>(e) To ensure collection of Pay Rolls, Statement of Accounts, and undisbursed stipend, and to maintain proper records and ledgers in respect of outstanding accounts.</li> <li>(f) To prepare statistical records on matters relating to administration of stipend funds.</li> <li>(g) To supervise maintenance of ledgers, etc. on regular basis in connection with the funds, and to get the accounts books audited by the auditors appointed by BOAT (W. R.), Mumbai.</li> <li>(h) To supervise any other work in connection with accounts work of the Board.</li> <li>(i) To perform such other functions as may be assigned by the Director of Training/ Deputy Director of Training, BOAT (W.R.).</li> </ul> <p>4) Office Superintendent</p> <p>A) His duties are to assist the Director of Training in:</p> <ul style="list-style-type: none"> <li>1. Overall supervision of work of all secretarial staff of the secretariat of the Board, through even distribution of work amongst staff, proper assistance and guidance to them.</li> <li>2. Ensuring prompt disposal of Secretarial work through timely replies to correspondences, processing of cases, preparation of statement, returns etc.</li> <li>3. Preparing all papers, returns etc. connected with Board meetings and periodical returns to the Ministry and its Regional Office.</li> </ul> <p>B) His other duties are:</p> <ul style="list-style-type: none"> <li>1. To co-ordinate work of all assistants, and dealing hands,</li> <li>2. To ensure maintenance of all correspondences in classified files and consultation of them before disposing cases,</li> <li>3. To ensure proper maintenance of all diaries, registers, secret and confidential reports, and papers, personal files of officers and staff, Office Orders etc.</li> <li>4. To ensure maintenance of discipline and order in the office,</li> <li>5. To keep the office neat and tidy.</li> </ul>
--	-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------

	<p>(ii) Power and duties of other employees:</p> <p>1) Junior Accountant</p> <ol style="list-style-type: none"> <li>1. Preparation of budget estimates on stipend and establishment funds,</li> <li>2. Maintenance of all records, checking of cash and other ledgers etc. in connection with establishment fund by using them for writing,</li> <li>3. Maintenance of records on outstanding statement of accounts and pay rolls, and corresponding with establishment for settlement of accounts,</li> <li>4. Preparation of statistical data and returns on stipend and establishment funds.</li> </ol> <p>2) Upper Division Clerk</p> <p>The duties of UDCs are under several heads, but be mainly as below:</p> <p>A) To assist Jr. Accountant in</p> <ol style="list-style-type: none"> <li>1. Drawing up stipend bills, including checking of joining reports registers, keeping of upto date stipend ledgers (by noting receipt of progress reports, receipt of statement of accounts and pay-rolls, drop-out of trainees, stipend billed for and cheque/draft forwarded etc. trainee-wise) computing stipend amount trainee-wise etc.</li> <li>2. Receipt of cheques/drafts from Ministry of Education forwarding them to establishments, answering to enquiries on stipend fund from trainees, establishments and Ministry of Education.</li> <li>3. Maintaining all registers, showing consolidated figures on billed amount, refunds from establishments, net expenditure on stipend fund etc. quarterly, half yearly and annually,</li> <li>4. Any other work pertaining to billing and accounting, allotted by Jr. Accountant.</li> </ol> <p>B) To assist the officers of the Secretariat and the Office Superintendent in:</p> <ol style="list-style-type: none"> <li>1. Prompt disposal of cases by examining files and references and putting up proper notes to the superiors concerned,</li> <li>2. Preparation of all statistical data, records and returns in proper form and ensuring despatching them timely,</li> <li>3. Timely despatch of correspondences originating from the Secretariat by putting up notes, drafts and references as per schedule framed by the officers,</li> <li>4. Handling of cash, maintaining cash ledgers, vouchers etc.</li> </ol>
--	------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------



	<p>3) Stenographers: Their duties are :</p> <ol style="list-style-type: none"> <li>1. Taking dictation from officers in shorthand and transcribing them in best possible manner,</li> <li>2. Maintaining in good order correspondences reports etc. to be prepared by officers, and ensuring matters to be maintained by officers are done promptly and in time.</li> <li>3. Destroying by burning of stenographic records of confidential or secret matters that no matter of confidential/secret dealt by him is leaked out through him,</li> <li>4. Assisting the officers in such manner as they may direct.</li> </ol> <p>4) Lower Division Clerks: Lower Division Clerks including typists are required to carry out the work of routine nature e.g. registration of papers, maintenance of registers, indexing, recording, proof execution, preparation of arrear statement typing, comparing, submission of routine and simple drafts.</p> <p>5) Driver His duties are:</p> <ol style="list-style-type: none"> <li>1. To drive the Board's car as per direction of the officer concerned and to maintain a Log Book to be duly signed by the person who uses the car for official purposes,</li> <li>2. To keep himself broadly acquainted with the mechanism of the car,</li> <li>3. To report to the Director of Training immediately after accident, if any, and,</li> <li>4. To keep the car duly cleaned, tidy and in order.</li> </ol> <p>6) Multi Tasking Staff Their duties are:</p> <ol style="list-style-type: none"> <li>1. Physical Maintenance of records of the Section.</li> <li>2. General cleanliness &amp; upkeep of the Section/Unit.</li> <li>3. Carrying of files &amp; other papers within the building.</li> <li>4. Photocopying, sending of FAX etc.</li> <li>5. Other non-clerical work in the Section/Unit.</li> <li>6. Assisting in routine office work like diary, despatch etc., including on computer</li> <li>7. Delivering of dak (outside the building).</li> <li>8. Watch &amp; ward duties.</li> </ol>
--	-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------

	<p>9. Opening &amp; closing of rooms.  10. Cleaning of rooms.  11. Dusting of furniture etc.  12. Cleaning of building, fixtures etc.  13. Work related to his ITI qualifications, if it exists.  14. Driving of vehicles, if in possession of valid driving licence.  15. Upkeep of parks, lawns, potted plants etc.  16. Any other work assigned by the superior authority.</p> <p>(iii) Rules/ orders under which powers and duty are derived and</p> <ol style="list-style-type: none"> <li>1. The Apprentices Act, 1961 as amended from time to time (<a href="https://boatwr.education.gov.in/wp-content/uploads/2023/08/AActH.pdf">https://boatwr.education.gov.in/wp-content/uploads/2023/08/AActH.pdf</a>)</li> <li>2. The Apprenticeship Rules, 1992 as amended from time to time (<a href="https://boatwr.education.gov.in/wp-content/uploads/2023/08/Apprenticeship-rules-1992-1.pdf">https://boatwr.education.gov.in/wp-content/uploads/2023/08/Apprenticeship-rules-1992-1.pdf</a>)</li> <li>3. Memorandum of Association (<a href="https://boatwr.education.gov.in/wp-content/uploads/2023/08/MoA_BOAT-WR-1.pdf">https://boatwr.education.gov.in/wp-content/uploads/2023/08/MoA_BOAT-WR-1.pdf</a>)</li> <li>4. Staff Service Rules and Recruitment Rules- <a href="https://boatwr.education.gov.in/wp-content/uploads/2023/08/Staff-Service-Rules.pdf">https://boatwr.education.gov.in/wp-content/uploads/2023/08/Staff-Service-Rules.pdf</a></li> </ol> <p>(iv) Work allocation  This Board implements Apprenticeship Training Scheme in the 5 states and 1 Union Territory as given below:</p> <ol style="list-style-type: none"> <li>1. Maharashtra</li> <li>2. Gujarat</li> <li>3. Goa</li> <li>4. Madhya Pradesh</li> <li>5. Chhattisgarh</li> <li>6. The Union Territory of Dadra and Nagar Haveli and Daman and Diu.</li> </ol>
<p><b>1.3</b> Procedure followed in decision making process [Section 4(1)(b)(iii)]</p>	<p>(i) Process of decision making Identify key decision making points</p> <p>As per The Apprentices Act, 1961, and The Apprenticeship Rules, 1992, and Central Government Rules as amended from time to time. (apprentices-act)</p> <p>Decision making points are....</p>

	<ul style="list-style-type: none"> <li>- Notification of Establishment.</li> <li>- Registration of Contracts of Apprentices.</li> <li>- Reimbursement of Stipendiary share to the establishments.</li> <li>- Disbursement of Government share of stipend to the apprentices by DBT mechanism.</li> <li>- Termination of Contracts of Apprenticeship.</li> <li>- Issuance of Certificate of Proficiency.</li> <li>- Approval of Record of Progress.</li> </ul>
	<p>(ii) Final decision making authority  Director of Training, Board of Apprenticeship Training (Western Region), Mumbai  Wherever required Consultation/advise/direction of the Chairman/Board of Governors as well as Government of India is sought.</p>
	<p>(iii) Related provisions, Acts, Rules, etc.</p> <ol style="list-style-type: none"> <li>1. The Apprentices Act, 1961 (as amended from time to time)</li> <li>2. The Apprenticeship Rules, 1992 (as amended from time to time)</li> <li>3. Central Government Rules (as amended from time to time)</li> <li>4. Staff Service Rules and Recruitment Rules of Board of Apprenticeship Training (W.R.), Mumbai</li> </ol>
	<p>(iv) Time limit for taking a decisions, if any  As prescribed in The Apprentices Act, 1961, and The Apprenticeship Rules, 1992, and Central Government Rules (as amended from time to time) (apprentices-act)</p>
	<p>(v) Channel of supervision and accountability  As per the hierarchy of various posts allotted to this Board.</p>
<p><b>1.4</b> Norms for discharge of functions [Section 4(1)(b)(iv)]</p>	<p>(i) Nature of functions/ services offered by the office of Board of Apprenticeship Training (W.R.):-</p> <ol style="list-style-type: none"> <li>1) To establish permanent liaison between technical institutions and Industry located in Western Region, comprising the states of Maharashtra, Gujarat, Goa, Madhya Pradesh, Chhattisgarh and the Union Territory of Dadra and Nagar Haveli and Daman and Diu.</li> <li>2) To ensure and provide training facilities in different establishments both in the Private &amp; public sectors including Public Sector organisation/Corporations for the products of technical institutions (Both Engineering &amp; Technology);</li> <li>3) To select students trainees and arrange for their placements;</li> <li>4) To prepare programmes of training in consultation with the participating training of establishments;</li> <li>5) To supervise training with the help of training field officers appointed for the purpose;</li> </ol>

	6) To disburse Government share of stipends to the trainees at the rates prescribed for the purpose. 7) To award certificates in accordance with the rules to trainees who complete their training. 8) To arrange dissemination of information on various aspects of practical training through documentation of literature, lectures, films and other media of communications; 9) To provide expert and advisory services in the areas of practical training to both Technical Institutions and Industry.
	(ii) Norms/ standards for functions/ service delivery Central Government Norms, The Apprentices Act, 1961 and The Apprenticeship Rules, 1992.
	(iii) Process by which these services can be accessed Online as well as offline process.
	(iv) Time-limit for achieving the targets Targets are allotted on yearly basis.
	(v) Process of redress of grievances <ol style="list-style-type: none"> <li>1. In case of Order passed by the Director of Training in his capacity as the Disciplinary Authority, the Chairman of the Board shall be the Appellate Authority.</li> <li>2. In case of Order passed by the Chairman of the Board in his capacity as the Disciplinary Authority, the Board shall be Appellate Authority. The Board shall consider the Appeal at a meeting and take a decision.</li> <li>3. Grievance redressal mechanism:              Shri. V.V. Deshmukh, Assistant Director of Training, nominated as Public Grievance Officer to handle the cases.              Shri. V.V. Deshmukh, Assistant Director of Training is the authority for settlement of Grievances as Public Grievance Officer, in coordination with other concerned officers, and under the guidance of Director of Training. If the grievance is not resolved the employee/ apprentices can approach ombudsman (Director of Training, BOAT(WR))           </li> </ol>

<p><b>1.5</b> Rules, regulations, instructions manual and records for discharging functions [Section 4(1)(b)(v)]</p>	<p>(i) Title and nature of the record/ manual /instructions :- The Apprentices Act, 1961, The Apprenticeship Rules, 1992, and Central Government Rules amended from time to time.</p> <p>(ii) List of Rules, regulations, instructions manuals and records. 1. The Apprentices Act, 1961 (as amended from time to time) 2. The Apprenticeship Rules, 1992 (as amended from time to time) 3. Central Government Rules (as amended from time to time) 4. Staff Service Rules and Recruitment Rules of Board of Apprenticeship Training (W.R.), Mumbai.</p> <p>(iii) Acts/ Rules manuals etc. 1. The Apprentices Act, 1961 (as amended from time to time) 2. The Apprenticeship Rules, 1992 (as amended from time to time) 3. Central Government Rules (as amended from time to time) 4. Staff Service Rules and Recruitment Rules of Board of Apprenticeship Training (W.R.), Mumbai</p> <p>(iv) Transfer policy and transfer orders BOAT is an autonomous organisation under Ministry of Education, having at present only one office located at Mumbai, hence no external transfers are made. However, internal transfers (Section to Section) are made depending on need. During the year 2024-25 no transfers are made.</p>
<p><b>1.6</b> Categories of documents held by the authority under its control [Section 4(1)(b) (vi)]</p>	<p>(i) Categories of documents 1. Apprenticeship Contract Registration Card – Soft Copy (<a href="http://www.nats.education.gov.in">www.nats.education.gov.in</a>) 2. Stipend reimbursement claims - Hard Copy 3. Certificate of Proficiency - Soft Copy (<a href="http://www.nats.education.gov.in">www.nats.education.gov.in</a>) 4. Administrative Documents - Hard Copy</p> <p>(ii) Custodian of documents/categories As per the hierarchy of various posts allotted to this Board.</p>
<p><b>1.7</b> Boards, Councils, Committees and other Bodies constituted as</p>	<p>(i) Name of Boards, Council, Committee etc. 1) Board of Governors 2) Finance Committee 3) Sub Committees of various tasks as required from time to time.</p>

part of the Public  
Authority  
[Section 4(1)(b)(viii)]

(ii) Composition:

**BOARD OF APPRENTICESHIP TRAINING (WESTERN REGION), MUMBAI**

Initially the Board of Governors was constituted in the year – 1970

**Constitution of the Board of Governors as on 01/04/2025**

Sr. No.	Name of Incumbent	Designation	Tenure
1	SHRI.GOVIND JAISWAL (IAS), Joint Secretary (TEL) Ministry of Education, Government of India	CHAIRMAN	Till the nomination of regular Chairman
2	SHRI.ROHIT TRIPATHI  Deputy Secretary Ministry of Education, Government of India,	Member	Representative of Ministry of Education
3	SHRI. RAVINDRA D. KULKARNI  Vice Chancellor, University of Mumbai	Member	3 years
4	DR. V. M. MOHITKAR  Director, Directorate of Technical Education, Maharashtra	Member	Ex Officio
5	SHRI. VIVEK KAMAT  Director, Directorate of Technical Education, Goa	Member	Ex Officio

		6	SHRI. BANCHHA NIDHI PANI, IAS  Commissioner, Office of the Commissionerate of Technical Education, Gandhinagar, Gujarat- 382010.	Member	Ex Officio	
		7	DR. P.A. NAIK  Director, Maharashtra State Board of Technical Education, Bandra (East), Mumbai – 400 051.	Member	3 years	
		8	SHRI. S. B. TIWARY  Deputy General Manager, Apprenticeship Training School, Mazagon Dock Limited, Mumbai	Member	3 years	
		9	SHRI. PRAVEEN KUMAR ARORA,  Chief General Manager, AVNL Institute of Learning, (Ordnance Factory Estate), Ambarnath, Thane	Member	3 years	
		10	SHRI. ROSHAN DINESH THAKKER  General Secretary (Maharashtra State Board, AIMO), Vikhroli, Mumbai	Member	3 years	
		11	MAJ. GEN. TPS RAWAT AVSM, VSM(RETD.),  Vice Chairman (Madhya Pradesh State Board, AIMO), Bhopal, Madhya Pradesh	Member	3 years	

		12	SHRI. PAWAN YADAV DGM – HR & Skill Development Subros Limited, Haryana.	Member	3 years	
		13	DR. A. JAGDISH KUMAR, PHD.  Officiating AGM-HR (O) Air India Tata Enterprise, Mumbai	Member	3 years	
		14	SHRI. U.V. TEMBHARE  Deputy General Manager HRD Rashtriya Chemicals and Fertilizers Limited, Sion, Mumbai.	Member	3 years	
		15	SHRI. ANAND S.,  Additional General Manager, Bharat Electronics Limited , Pune	Member	3 years	
		16	SHRI. GAJANAN MORE  Vice President – HR Tata Auto Comp Systems Ltd., Pune	Member	3 years	
		17	SHRI. VEERENDRA KUMAR  Director, Technical Education. Bhopal	Member	3 years	
		18	SHRI P.N. JUMLE  Director of Training Board of Apprenticeship Training (W.R.), Mumbai	Member Secretary	Ex Officio	



	<p>(iii) Powers and functions</p> <ol style="list-style-type: none"> <li>1. To create administrative, technical, ministerial and other posts under the Board and to make appointments thereto in accordance with the rules and regulations of the Board within the overall sanction of the Government of India.</li> <li>2. To constitute such committee or committees as Board may deem fit for the disposal of any business of the Board or for tendering any advice in the matter pertaining to the Board;</li> <li>3. To make rules and regulations and bye-laws for the conduct of the affairs of the Board and to amend, vary or rescind them from time to time with the approval of Central Government;</li> <li>4. To delegate its powers to the Board or any of the Committee or committees constituted by it.</li> <li>5. To do all such things as may be necessary incidental or conducive to the attainment of all or any of the objects of the Board (Society).</li> <li>6. If on winding up or dissolution of the Society, there shall remain, after the satisfaction of all its debits and liabilities, any property whatsoever, the same shall not be paid to or distributed among the members of the Society or any of them but shall be dealt in such manner as the Central Government may determine.</li> </ol>				
	<p>(iv) Whether their meetings are open to the public? Meetings are open to the members of meetings only.</p>				
	<p>(v) Whether the minutes of the meetings are open to the public? Minutes of the meetings are open to the members of meeting only.</p>				
	<p>(vi) Place where the minutes if open to the public are available? Minutes of the meetings are open to the members of meeting only.</p>				
<p><b>1.8</b> Directory of officers and employees [Section 4(1) (b) (ix)]</p>	(i) Telephone, fax and email ID				
	<b>Sr. No.</b>	<b>Name</b>	<b>Designation</b>	<b>Email ID</b>	<b>Telephone/Fax No.</b>
	1	Shri. P. N. Jumle	Director of Training	dir.boatwr-mhrd@gov.in	022-24055923
	2	Shri. N. N. Wadode	Deputy Director of Training	dydot.boatwr-moe@gov.in	022-24055634 Ext.102
	3	Shri. V. V. Deshmukh	Assistant Director of Training	vikramboat@gmail.com	022-24055634 Ext.103

		4	Shri. N. C. Gangde	Assistant Director of Training	ncg.boatwr@gov.in	022-24055634 Ext.104
		5	Shri. P. H. Ukey	Assistant Director of Training	phu.boatwr@gov.in	022-24055634 Ext.105
		6	Shri. M. S. Pawar	Office Superintendent	director.boatwr@gmail.com	022-24055634 Ext.108
		7	Smt. S. P. Pande	Jr. Accountant	director.boatwr@gmail.com	022-24055634 Ext.109
		8	Smt. S. P. Patil	Jr. Stenographer	director.boatwr@gmail.com	022-24055634 Ext.111
		9	Smt. U. R. Ghadage	U.D.C.	director.boatwr@gmail.com	022-24055634 Ext.112
		10	Shri. A. R. Rotkar	U.D.C.	director.boatwr@gmail.com	022-24055634 Ext.114
		11	Shri. K. Mukherjee	U.D.C.	director.boatwr@gmail.com	022-24055634 Ext.115
		12	Smt. A. R. Kharat	U.D.C.	director.boatwr@gmail.com	022-24055634
		13	Shri. N. S. Hendre	U.D.C.	director.boatwr@gmail.com	022-24055634 Ext.100
		14	Smt. J. M. Shinde	U.D.C.	director.boatwr@gmail.com	022-24055634 Ext.116
		15	Shri. V. K. Parab	L.D.C.	director.boatwr@gmail.com	022-24055634 Ext.117
		16	Smt. G. A. Kadam	L.D.C.	director.boatwr@gmail.com	022-24055634 Ext.119
		17	Smt. T. O. Yadav	L.D.C.	director.boatwr@gmail.com	022-24055634 Ext.119
		18	Smt. S. R. Bavdane	L.D.C.	director.boatwr@gmail.com	022-24055634 Ext.120
		19	Smt. S. P. More	L.D.C.	director.boatwr@gmail.com	022-24055634 Ext.109

	20	Shri.Rahul Guddanti	L.D.C.	director.boatwr@gmail.com	022-24055634 Ext.122
	21	Shri. N. G. Nimkande	L.D.C.	director.boatwr@gmail.com	022-24055634 Ext.122
	22	Ms. H.S. Raghatwan	L.D.C.	director.boatwr@gmail.com	022-24055634 Ext.122
<b>1.9</b> Monthly Remuneration received by officers & employees including system of compensation [Section 4(1) (b) (x)]	(ii) List of employees with Gross monthly remuneration Details of Board's employees with Pay Scale as on 01/04/2025				
	<b>Sr. No.</b>	<b>Name</b>	<b>Designation</b>	<b>Basic</b>	<b>Level</b>
	1	Shri. P.N. Jumle	Director of Training	165400	13(11)
	2	Shri. N. N. Wadode	Deputy Director of Training	96600	11(13)
	3	Shri. V. V. Deshmukh	Assistant Director of Training	102500	11(15)
	4	Shri. N. C. Gangde	Assistant Director of Training	73200	10(10)
	5	Shri. P. H. Ukey	Assistant Director of Training	61300	10(04)
	6	Shri. M. S. Pawar	Office Superintendent	66000	06(22)
	7	Smt. S. P. Pande	Jr. Accountant	64100	06(21)
	8	Ms. C.U.Aparadh	Jr. Stenographer	27100	04(03)
	9	Smt. U. R. Ghadage	U.D.C.	48200	05(18)
	10	Shri. A. R. Rotkar	U.D.C.	48200	05(18)
	11	Shri. K. Mukherjee	U.D.C.	52000	06(14)
	12	Smt. A. R. Kharat	U.D.C.	33300	04(10)
	13	Shri. N. S. Hendre	U.D.C.	32300	04(09)
	14	Smt. J. M. Shinde	U.D.C.	32300	04(09)
	15	Shri. V. K. Parab	L.D.C.	27600	02(12)
	16	Smt. G. A. Kadam	L.D.C.	26800	02(11)
	17	Smt. T. O. Yadav	L.D.C.	26000	02(10)
	18	Smt. S. R. Bavdane	L.D.C.	23800	02(07)

		19	Smt. S. P. More	L.D.C.	23800	02(07)
		20	Shri.Rahul Guddanti	L.D.C.	21100	02(03)
		21	Shri. S. V. Bharankar	Driver	27600	02(12)
		22	Shri. N. G. Nimkande	L.D.C.	20500	02(02)
		23	Ms. H. S. Raghatwan	L.D.C.	20500	02(02)
		24	Shri. N. M. Naik	Multi Tasking Staff	23500	01(10)
		25	Shri. P. D. Rane	Multi Tasking Staff	21500	01(07)
		26	Ms. P. K. Kashid	Multi Tasking Staff	19100	01(03)
		27	Shri. S. Trivedi	Multi Tasking Staff	18000	01(01)
		Every employee is entitled for Leave Travel Concession, Child Care Leave, Tuition Fees, Leave Encashment, etc. as per Government of India Rules.				
<b>1.10</b> Name, designation and other particulars of public information officers  [Section 4(1) (b) (xvi)]	(i)	Name and designation of the public information officer (PIO), Assistant Public Information (s), Nodal Officer & Appellate Authority 1) Public Information Officer : Shri. N. N. Wadode (Dy.Director of Training) Email ID : director.boatwr@gmail.com 2) Assistant Public Information Officer : Shri. M. S. Pawar (Office Superintendent) Email ID : director.boatwr@gmail.com 3) Nodal Officer : Shri. N. N. Wadode (Dy.Director of Training) Email ID : director.boatwr@gmail.com 4) Appellate Authority : Shri. P. N. Jumle (Director of Training) Email ID : director.boatwr@gmail.com				
	(ii)	Address, telephone numbers and email ID of each designated official. Address : Board of Apprenticeship Training (Western Region), Mumbai, 2 <sup>nd</sup> Floor, New Administrative Building, V.N. Purav Marg, NSTI Campus, Sion, Mumbai – 400 022. TeleFax: 022-24055923 Email ID: <a href="mailto:director.boatwr@gmail.com">director.boatwr@gmail.com</a>				
<b>1.11</b> No. of employees against whom Disciplinary action has	(i)	No. of employees against whom disciplinary action has been  (1) Pending for Minor penalty or major penalty proceedings - NIL				

been proposed/ taken (Section 4(2))	(2) Finalised for Minor penalty or major penalty proceedings. - NIL
<b>1.12</b> Programmes to advance understanding of RTI (Section 26)	<p>(i) Educational programmes BOAT (WR), Mumbai organises awareness programme on RTI Act on regular interval for the employees. Last year the session was conducted on 30/10/2024. This year session shall be conducted in the month of September,2025</p> <p>(ii) Efforts to encourage public authority to participate in these programmes Emails and circulars in regard to RTI Act are circulated amongst the employees of BOAT (WR), Mumbai.</p> <p>(iii) Training of CPIO/APIO</p> <ol style="list-style-type: none"> <li>1. CPIO attended one day seminar organised by Institute of Secretariat Training and Management on 12/01/2020.</li> <li>2. CPIO and APIO attended Regional Workshop on RTI portal at Shipping Corporation of India, Mumbai on 06/06/2016.</li> <li>3. CPIO and APIO attended 2 days workshop on Transparency audit at Indian Rubber Manufacturers Research Association on 30/01/2020 and 31/01/2020.</li> </ol> <p>(iv) Update &amp; publish guidelines on RTI by the Public Authorities concerned</p> <p>RTI guidelines/ disclosures are updated on regular basis and last updated on 13/05/2025.</p>
<b>1.13</b> Transfer policy and transfer orders (F No. 1/6/2011-IR dated 15.4.2023)	<p>(i) Transfer Policy And Transfer Orders [F No. 1/6/2011-IR Dt. 15.4.2013]</p> <p>BOAT is an autonomous organisation under Ministry of Education, having at present only one office located at Mumbai, hence no external transfers are made. However, internal transfers (Section to Section) are made depending on need. During the year 2024-25 no transfers are made.</p>

## Budget and Programme

Item	Details of disclosure																								
2.1 Budget allocated to each agency including all plans, proposed expenditure and reports on disbursements made etc. [Section 4(1)(b)(xi)]	Fund Allocation for the Year 2024-25 (Rs. In Lakhs)																								
	<table><tr><th>Head/ Particulars</th><th>OH-31 (Establishment Fund-other)</th><th>OH-35 (Capital Fund)</th><th>OH-36 (Establishment Fund- Salary)</th><th>OH-34 (Stipend Fund)</th></tr><tr><td>Budget sanctioned</td><td>200.00</td><td>45.00</td><td>470.00</td><td>20,440.00</td></tr><tr><td>Grants received</td><td>200.00</td><td>75.00</td><td>470.00</td><td>19,313.66</td></tr><tr><td>Expenditure</td><td>175.45</td><td>20.24</td><td>311.67</td><td>17822.47</td></tr></table>	Head/ Particulars	OH-31 (Establishment Fund-other)	OH-35 (Capital Fund)	OH-36 (Establishment Fund- Salary)	OH-34 (Stipend Fund)	Budget sanctioned	200.00	45.00	470.00	20,440.00	Grants received	200.00	75.00	470.00	19,313.66	Expenditure	175.45	20.24	311.67	17822.47				
	Head/ Particulars	OH-31 (Establishment Fund-other)	OH-35 (Capital Fund)	OH-36 (Establishment Fund- Salary)	OH-34 (Stipend Fund)																				
	Budget sanctioned	200.00	45.00	470.00	20,440.00																				
	Grants received	200.00	75.00	470.00	19,313.66																				
Expenditure	175.45	20.24	311.67	17822.47																					
(V) Report on disbursement are made available in Annual Report of 2023-24 and same will be uploaded on <a href="http://www.boatwr.education.gov.in">www.boatwr.education.gov.in</a> .																									
(VI) Notice/tender are not issued. However, all the purchases were made from GEM portal																									
	<table><tr><th>Sr. No.</th><th>Product Name</th><th>Purchase Date</th><th>Seller’s Name</th><th>GeM Order No.</th><th>Amount</th></tr><tr><td>1</td><td>GFR-22 Register</td><td>15-04-2024</td><td>M/S Letterprint Publication PVT LTD</td><td>LPPL/DC/0027</td><td>1,260</td></tr><tr><td>2</td><td>GFR-23 Stock Reg. of Consumable</td><td>15-04-2024</td><td>M/S Letterprint Publication PVT LTD</td><td>LPPL/DC/0026</td><td>1,168</td></tr><tr><td>3</td><td>Punching diameter</td><td>17-04-2024</td><td>Paper World &amp; Stationers</td><td>GEMC-511687769787249</td><td>1,747</td></tr></table>	Sr. No.	Product Name	Purchase Date	Seller’s Name	GeM Order No.	Amount	1	GFR-22 Register	15-04-2024	M/S Letterprint Publication PVT LTD	LPPL/DC/0027	1,260	2	GFR-23 Stock Reg. of Consumable	15-04-2024	M/S Letterprint Publication PVT LTD	LPPL/DC/0026	1,168	3	Punching diameter	17-04-2024	Paper World & Stationers	GEMC-511687769787249	1,747
Sr. No.	Product Name	Purchase Date	Seller’s Name	GeM Order No.	Amount																				
1	GFR-22 Register	15-04-2024	M/S Letterprint Publication PVT LTD	LPPL/DC/0027	1,260																				
2	GFR-23 Stock Reg. of Consumable	15-04-2024	M/S Letterprint Publication PVT LTD	LPPL/DC/0026	1,168																				
3	Punching diameter	17-04-2024	Paper World & Stationers	GEMC-511687769787249	1,747																				
2.1 Information related to procurements- (a) Notice/tender enquires, and corrigenda if any thereon, (b) Details of the bids awarded comprising the names of the suppliers of goods/services being procured. (c) The works contracts concluded – in any such combination of the above- and (d) The rate/rates and the total amount at which such																									

procurement or works contract is to be executed.	4	Computers-8	25-04-2024	Throms Technologies	GEMC-511687748983038	4,92,400
	5	Logitech Webcamera	30-04-2024	GOV Innovators Private limited	GEMC-511687714820254	7,434.50
	6	NETWORK SWITCH	01-05-2024	Vgon Private Limited	GEMC-511687749847979	12,713.69
	7	A4 Size Paper	15-05-2024	Shree Anand Agency	GEMC-511687727111823	14,100
	8	Antiva Automatic Binding Machine	17-05-2024	Reckon Logistics	GEMC-511687709309435	8,000
	9	GODREJ Revolving Chair	17-05-2024	Classic Enterprises	GEMC-511687752995629	21,555
	10	Bluetooth	29-05-2024	Malik Enterprises	GEMC-511687709337091	1,921
	11	pay bill register	29-05-2024	Letterprint Publication PVT LTD	GEMC-511687771942592	1,950
	12	pay bill register	29-05-2024	Letterprint Publication PVT LTD	GEMC-511687771942592	1,480
	13	Multi Function Printers (Cannon)	10-06-2024	Arihant Enterprise	GEMC-511687747110295	1,34,994
	14	A4 Size Paper	04-07-2024	M/S Shree Anand Agency	GEMC-511687784314496	24,108
	15	GODREJ Revolving Chair	04-07-2024	M/S Classic Enterprises	GEMC-511687720369273	21,552
	16	Annual reports (Printing )	11-11-2024	Letterprint Publication PVT LTD	GEMC-511687745767257	41,650
	17	A4 Size Paper	04-01-2025	Maruti Enterprises	GEMC-511687732531224	24,750
	18	Printing Posters	13-01-2025	M/S Letterprint Publication PVT LTD	GEMC-511687740786991	22,986

	19	Multi Function Printers (HP)	24-01-2025	Genesis Stationery & Computer HUB	GEMC-511687723606067	72,500
	20	2 Quire Register	26-03-2025	Letterprint Publication PVT LTD	GEMC-511687778933750	2,350
	21	8 Quire Register	26-03-2025	Letterprint Publication PVT LTD	GEMC-511687747540605	4,950
	22	BOX FILES	26-03-2025	Letterprint Publication PVT LTD	GEMC-511687775143744	3,120
	23	Pamphlets	26-03-2025	Letterprint Publication PVT LTD	GEMC-511687783196234	4,000
<b>2.2</b> Foreign and domestic tours (F No. 1/8/2012-IR dt. 11.9.2012)	<p>(i) Budget Budget for this head is met out of general budget.</p> <p>(ii) Foreign and domestic Tours by ministries and officials of the rank of Joint Secretary to the Government and above, as well as the heads of the Department during 2024-25 – (a) Places visited - NIL (b) The period of visit - NIL (C) The number of members in the official delegation - NIL (d) Expenditure on the visit - NIL</p>					
<b>2.3</b> Manner of execution of subsidy programme [Section 4(i)(b)(xii)]	Not Applicable					
<b>2.4</b> Discretionary and non-discretionary grants [F. No. 1/6/2011-IR dt.15.04.2013]	Not Applicable					



<p><b>2.5</b> Particulars of recipients of concessions, permits of authorizations granted by the public authority [Section 4(1)(b)(xiii)]</p>	<p>Not Applicable</p>
<p><b>2.6</b> CAG &amp; PAC paras and the action taken reports (ATRs) after these have been laid on the table of both houses of the parliament.</p>	<p>CAG Audit for the financial year 2023-24 is completed and Separate Audit Report is received from CAG office. Annual Report along with separate Audit Report for the financial year 2023-24 is uploaded on web portal. (<a href="https://boatwr.education.gov.in/wp-content/uploads/2023/08/Annual-Report-2023-24.pdf">https://boatwr.education.gov.in/wp-content/uploads/2023/08/Annual-Report-2023-24.pdf</a>)</p>

## Publicity Band Public interface

Item	Details of disclosure
<b>3.1</b> Particulars for any arrangement for consultation with or representation by the members of the public in relation to the formulation of policy or implementation thereof [Section 4(1)(b)(vii)] [F No 1/6/2011-IR dt. 15.04.2013]	Name and designation of the public information officer (PIO), Assistant Public Information (s), Nodal Officer & Appellate Authority 1) Public Information Officer : Shri. N. N. Wadode (Dy. Director of Training) 2) Assistant Public Information : Shri. M. S. Pawar (Office Superintendent) 3) Nodal Officer : Shri. N. N. Wadode (Dy. Director of Training) 4) Appellate Authority : Shri. P. N. Jumle (Director of Training)  Address : Board of Apprenticeship Training (Western Region), Mumbai, 2 <sup>nd</sup> Floor, New Administrative Building, V.N. Purav Marg, NSTI Campus, Sion, Mumbai – 400 022. TeleFax: 022-24055923 Email ID: <a href="mailto:director.boatwr@gmail.com">director.boatwr@gmail.com</a> Time: Between 10:00 AM to 6:30 PM from Monday to Friday (except Public Holidays).
<b>3.1.1</b> Relevant Acts, Rules, Forms and other documents which are normally accessed by citizens.	1. The Apprentices Act, 1961 as amended from time to time ( <a href="https://boatwr.education.gov.in/wp-content/uploads/2023/08/AActH.pdf">https://boatwr.education.gov.in/wp-content/uploads/2023/08/AActH.pdf</a> ) 2. The Apprenticeship Rules, 1992 as amended from time to time ( <a href="https://boatwr.education.gov.in/wp-content/uploads/2023/08/Apprenticeship-rules-1992-1.pdf">https://boatwr.education.gov.in/wp-content/uploads/2023/08/Apprenticeship-rules-1992-1.pdf</a> ) 3. Memorandum of Association ( <a href="https://boatwr.education.gov.in/wp-content/uploads/2023/08/MoA-BOAT-WR-1.pdf">https://boatwr.education.gov.in/wp-content/uploads/2023/08/MoA-BOAT-WR-1.pdf</a> ) 4. Staff Service Rules and Recruitment Rules- <a href="https://boatwr.education.gov.in/wp-content/uploads/2023/08/Staff-Service-Rules.pdf">https://boatwr.education.gov.in/wp-content/uploads/2023/08/Staff-Service-Rules.pdf</a>
<b>3.1.1 to 3.1.11</b>	Not Applicable.

<b>3.2</b> Are the details of policies / decisions, which affect public, informed to them [Section 4(1) (c)]	<p>Yes, uploaded on web portal.</p> <ol style="list-style-type: none"> <li>1. The Apprentices Act, 1961 as amended from time to time (<a href="https://boatwr.education.gov.in/wp-content/uploads/2023/08/AActH.pdf">https://boatwr.education.gov.in/wp-content/uploads/2023/08/AActH.pdf</a>)</li> <li>2. The Apprenticeship Rules, 1992 as amended from time to time (<a href="https://boatwr.education.gov.in/wp-content/uploads/2023/08/Apprenticeship-rules-1992-1.pdf">https://boatwr.education.gov.in/wp-content/uploads/2023/08/Apprenticeship-rules-1992-1.pdf</a>)</li> <li>3. Memorandum of Association (<a href="https://boatwr.education.gov.in/wp-content/uploads/2023/08/MoA_BOAT-WR-1.pdf">https://boatwr.education.gov.in/wp-content/uploads/2023/08/MoA_BOAT-WR-1.pdf</a>)</li> </ol>
<b>3.3</b> Dissemination of information widely and in such form and manner which is easily accessible to the public [Section 4(3)]	<p>Use of the most effective means of communication</p> <p>(i) Internet (website)</p> <ol style="list-style-type: none"> <li>1) <a href="http://www.nats.education.gov.in">www.nats.education.gov.in</a> (common for all four BOATs/BOPT) and</li> <li>2) <a href="http://www.boatwr.education.gov.in">www.boatwr.education.gov.in</a></li> </ol>
<b>3.4</b> Form of accessibility of information manual/ handbook [Section 4(1)(b)]	<p>Information manual/handbook available in</p> <p>(i) Electronic format – Yes ( <a href="http://www.nats.education.gov.in">www.nats.education.gov.in</a> )</p> <ol style="list-style-type: none"> <li>1) Establishment Manual (<a href="https://nats.education.gov.in/assets/manual/establishment_user_manual.pdf">https://nats.education.gov.in/assets/manual/establishment_user_manual.pdf</a>)</li> <li>2) Student Manual (<a href="https://nats.education.gov.in/assets/manual/student_manual.pdf">https://nats.education.gov.in/assets/manual/student_manual.pdf</a>)</li> <li>3) Guide to successful DBT Beneficiary Registration (<a href="https://nats.education.gov.in/assets/manual/Guide_to_successful_DBT_beneficiary_registration.pdf">https://nats.education.gov.in/assets/manual/Guide_to_successful_DBT_beneficiary_registration.pdf</a>)</li> </ol> <p>(ii) Printed format – The print copies of Information Manual/Handbook is available in the office of CPIO.</p>
<b>3.5</b> Whether information manual/ handbook available free of cost or not [Section 4(1)(b)]	<p>List of materials available</p> <p>(i) Free of cost- Yes (<a href="http://www.nats.education.gov.in">www.nats.education.gov.in</a>)</p> <p>(ii) The hard copy of the above listed material can be obtained from Board's office by paying reasonable fees as per RTI Act.</p>

## E.Governance

Item	Details of disclosure
<b>4.1</b> Language in which Information Manual/Handbook Available [F No.1/6/2011-IR dt. 15.4.2013]	(i) English – Yes ( <a href="http://www.boatwr.education.gov.in">www.boatwr.education.gov.in</a> )  (ii)Vernacular/ Local Language – uploaded at <a href="http://www.boatwr.education.gov.in">www.boatwr.education.gov.in</a>
<b>4.2</b> When was the information Manual/Handbook last updated? [F No.1/6/2011-IR dt 15.4.2013]	(i) Last date of Annual updation – 13/05/2025
<b>4.3</b> Information available in electronic form [Section 4(1)(b)(xiv)]	(i) Details of information available in electronic form: 1. Apprenticeship Contract Registration Card 2. Stipend reimbursement claims 3. Certificate of Proficiency 4. Details of establishments notified
	(ii) Name/ title of the document/record/ other information: 1. Apprenticeship Contract Registration Card – Soft Copy ( <a href="http://www.nats.education.gov.in">www.nats.education.gov.in</a> ) 2. Stipend reimbursement claims - Hard Copy 3. Certificate of Proficiency - Soft Copy ( <a href="http://www.nats.education.gov.in">www.nats.education.gov.in</a> ) 4. Administrative Documents - Hard Copy
	(iii) Location where available Website : <a href="http://www.nats.education.gov.in">www.nats.education.gov.in</a>
<b>4.4</b> Particulars of facilities available to citizen for obtaining information [Section 4(1)(b)(xv)]	(i) Name & location of the faculty Shri. N.N. Wadode Central Public Information Officer Board of Apprenticeship Training (Western Region),Mumbai 2 <sup>nd</sup> Floor, New Administrative Building, V.N. Purav Marg, NSTI Campus, Sion, Mumbai – 400022.

	<p>(ii) Details of information made available</p> <ol style="list-style-type: none"> <li>1. Apprenticeship Contract Registration Card</li> <li>2. Stipend reimbursement claims</li> <li>3. Certificate of Proficiency</li> <li>4. Details of establishments notified</li> </ol>
	<p>(iii) Working hours of the facility 10:00 AM to 6:30 PM from Monday to Friday (except Public Holidays). Minor changes in working hours may take place if situation warrants.</p>
	<p>(iii) Contact person &amp; contact details (Phone, fax email)</p> <p>Contact Person : Director of Training Board of Apprenticeship Training (Western Region), Mumbai, 2<sup>nd</sup> Floor, New Administrative Building, V.N. Purav Marg, NSTI Campus, Sion, Mumbai – 400 022.</p> <p>Telephone/Fax: 022-24055923 Email ID: <a href="mailto:director.boatwr@gmail.com">director.boatwr@gmail.com</a></p>
<p><b>4.5</b> Such other information as may be prescribed under section 4(i) (b)(xvii)</p>	<p>(i) Grievance redressal mechanism: Shri. V.V. Deshmukh, Assistant Director of Training, nominated as Public Grievance Officer to handle the cases. Shri. V.V. Deshmukh, Assistant Director of Training is the authority for settlement of Grievances as Public Grievance Officer, in coordination with other officers, and under the guidance of Director of Training.</p> <p>(ii) Details of applications received under RTI and information provided. Total 68 numbers of RTI applications and 04 number of RTI Appeal was received and disposed of during the year 2024-25.</p> <p>(iii) List of completed schemes/projects/programme underway - NIL</p> <p>(iv) List of schemes/projects/programme underway – Apprenticeship Training Scheme is of one year duration.</p>

	<p>(v) Details of all contracts entered into including name of the contractor, amount of contract and period of completion of contract.</p> <table><tr><th>Sr. No.</th><th>Details of AMC</th><th>Name of the Organisation</th><th>Cost</th></tr><tr><td>1</td><td>Water Cooler (confirm from OS)</td><td>KGN Water Techindia</td><td>Rs.798.90/-</td></tr><tr><td>2</td><td>Aqua Guard</td><td>Eureka Forbes Ltd</td><td>Rs. 6,299/-</td></tr><tr><td>3</td><td>Air condition</td><td>Global Corporation</td><td>Rs.33,512/-</td></tr><tr><td>4</td><td>ESSIK21 Biometric System</td><td>Lineup System</td><td>Rs. 7,670/-</td></tr><tr><td>5</td><td>40 Computers, Printers, switches, D-link 24 port, Networking Points</td><td>Throms Technologies</td><td>Rs. 21,800/-</td></tr></table> <p>(vi) Annual Report – <a href="http://www.boatwr.education.gov.in">www.boatwr.education.gov.in</a></p> <p>(vii) Frequently Asked Questions (FAQs)- <a href="https://boatwr.education.gov.in/wp-content/uploads/2023/08/BOAT-WR-RTI-FAQ.pdf">https://boatwr.education.gov.in /wp-content/uploads/2023/08/BOAT-WR-RTI-FAQ.pdf</a></p> <p>(viii) Any other information such as (a) Citizen’s Charter, (b) Result Framework Document (RFD), (C) Six monthly reports on the, (d) Performance against the benchmarks set in the Citizen’s Charter – Not available.</p>	Sr. No.	Details of AMC	Name of the Organisation	Cost	1	Water Cooler (confirm from OS)	KGN Water Techindia	Rs.798.90/-	2	Aqua Guard	Eureka Forbes Ltd	Rs. 6,299/-	3	Air condition	Global Corporation	Rs.33,512/-	4	ESSIK21 Biometric System	Lineup System	Rs. 7,670/-	5	40 Computers, Printers, switches, D-link 24 port, Networking Points	Throms Technologies	Rs. 21,800/-
Sr. No.	Details of AMC	Name of the Organisation	Cost																						
1	Water Cooler (confirm from OS)	KGN Water Techindia	Rs.798.90/-																						
2	Aqua Guard	Eureka Forbes Ltd	Rs. 6,299/-																						
3	Air condition	Global Corporation	Rs.33,512/-																						
4	ESSIK21 Biometric System	Lineup System	Rs. 7,670/-																						
5	40 Computers, Printers, switches, D-link 24 port, Networking Points	Throms Technologies	Rs. 21,800/-																						
<b>4.6</b> Receipt & Disposal of RTI applications & appeals (F. No.1/06/2011-IR dt. 15.4.2013)	<p>(i) Details of applications received and disposed. Total 68 numbers of RTI applications were received and all are disposed of during the year 2024-25.</p> <p>(ii) Details of appeals received and orders issued. 4 numbers of RTI Appeal was received and disposed of during the year 2024-25.</p>																								
<b>4.7</b> Replies to questions asked in the parliament [Section 4(1)(d)(2)]	<p>(i) Details of questions asked and replies given Total number of questions received – 6 numbers Total number of questions replied – 6 numbers (Please see enclosed ‘Annexure A’)</p>																								

## Information as may be prescribed

Item	Details of disclosure
<b>5.1</b> Such other information as may be prescribed [F. No. 1/2/2016-IR dt. 17.8.2016, F No. 1/06/2011-IR dt. 15.4.2013]	<p>(i) Name &amp; details of – (a) Current CPIOs &amp; FAAs, (b) Earlier CPIO &amp; FAAs from 1.1.2015 Central Public Information Officer – Shri. N. N. Wadode, w.e.f 2009 First Appellate Authority – Shri. P. N. Jumle, w.e.f. 2003</p> <p>(ii) Details of third party audit of voluntary disclosure- (a) Dates of audit carried out 20/06/2024 (b) Report of the audit carried out-20/06/2024 -- <a href="https://boatwr.education.gov.in/wp-content/uploads/2023/08/TP_AuditedReport_BoAT_Mumbai_2023-24.pdf">https://boatwr.education.gov.in /wp-content/uploads/2023/08/TP_AuditedReport_BoAT_Mumbai_2023-24.pdf</a></p> <p>(iii) Appointment of Nodal Officers not below the rank of Joint Secretary/ Additional HoD- (a) Date of appointment, (b) Name &amp; Designation of the officers Nodal Officer - Shri. N. N. Wadode, w.e.f. 2016</p> <p>(iv) Consultancy committee of key stake holders for advice on suo-motu disclosure- (a) Dates from which constituted, (b) Name &amp; Designation of the officers. AT present First Appellate Authority, Central Public Information Officer, Assistant Public Information Officer take decision on suo-moto disclosures. However, formal committee will be formed.</p> <p>(v) Committee of PIOs/FAAs with rich experience in RTI to identify frequently sought information under RTI – (a) Dates from which constituted, (b ) Name &amp; Designation of the Officers.  First Appellate Authority – Shri. P. N. Jumle, Director of Training w.e.f. 2003 Central Public Information Officer – Shri. N. N. Wadode, Deputy Director of Training w.e.f. 2019 Assistant Public Information Officer – Shri. M. S. Pawar, Office Superintendent w.e.f. 2010</p>

## Information Disclosed on own Initiative

Item	Details of disclosure
<b>6.1</b> Item/ information disclosed so that public have minimum resort to use of RTI Act	(i) Item/ information disclosed so that public have minimum resort to use of RTI Act to obtain information  RTI Act and manual is uploaded on <a href="http://www.boatwr.education.gov.in">www.boatwr.education.gov.in</a>
<b>6.2</b> Guidelines for Indian Government Websites (GIGW) is followed (released in February, 2009 and included in the Central Secretariat Manual of Office Procedures (CSMOP) by Department of Administrative Reforms and Public Grievances, Ministry of Personnel,	(i) Whether STQC certification obtained and its validity - NO  (ii) Does the website show the certificate on the Website? – Not Applicable.

\*\*\*\*\*



**Fwd: Request to furnish the inputs for preparing answer to Parliament Questions - reg.**

2 messages

Section Officer Technical Section VII &lt;ts7.edu@nic.in&gt;

Tue, Jul 23, 2024 at 6:07 PM

To: boatkanpur@gmail.com, director@boatnr.org, VIJAY SHANKER PANDEY &lt;dirsr.chn-mhrd@gov.in&gt;, director@boat-srp.com, "Director BoPT(ER)" &lt;director@boptr.gov.in&gt;, director boatwr &lt;director.boatwr@gmail.com&gt;

Cc: GauravSingh &lt;gauravsingh.dhe@gov.in&gt;

**Most Urgent**

Sir,

Please find attached Parliament Questions received from TS.II Section of this Department. It is requested to kindly provide inputs/information/comments in respect of these Parliament Questions latest by **7:00 PM today positively**.

With regards,

Section Officer,  
Technical Section -VII,  
D/o Higher Education,  
M/o Education, New Delhi

From: "Technical Section II" &lt;ts2-moe@gov.in&gt;

To: ms@aicte-india.org, "ea ms" &lt;ea.ms@aicte-india.org&gt;, aicteparliament@aicte-india.org, "Section Officer Technical Section VII" &lt;ts7.edu@nic.in&gt;

Cc: "Kunal Raja Gautam" &lt;kunal.gautam@nic.in&gt;

Sent: Tuesday, July 23, 2024 5:26:57 PM

Subject: Request to furnish the inputs for preparing answer to Parliament Questions - reg.

Sir,

Please find the attachment and furnish the requisite inputs/comments in respect of Parliament Question to be answered on 29.07.2024.This may be treated as **Most Urgent**.

With regards,

Technical Section-II  
Department of Higher Education  
Ministry of Education  
Government of India

**3 attachments** WhatsApp Image 2024-07-23 at 16.15.10(1).pdf  
41K WhatsApp Image 2024-07-23 at 16.15.10.pdf  
44K WhatsApp Image 2024-07-23 at 16.15.09.pdf  
38K

BOAT Mumbai &lt;director.boatwr@gmail.com&gt;

Tue, Jul 23, 2024 at 7:30 PM

To: Section Officer Technical Section VII &lt;ts7.edu@nic.in&gt;

Cc: Gaurav Singh &lt;gauravsingh.dhe@gov.in&gt;

Sir,

With reference to Ministry's trailing mail, the information is as below :

Sr. No.	D. No.	Question	Reply
1.	1790	<p><b>Role of Startups in Economic Development</b></p> <p>Will the Minister of SKILL DEVELOPMENT AND ENTREPRENEURSHIP</p> <p>a) the number of startups operating in the country at present, State/UT-wise details thereof;</p> <p>b) whether the Government is providing any kind of assistance to the youth for launching new startups;</p> <p>c) if so, the details thereof; and</p> <p>d) the role of startups in economic development and employment generation in the country?</p>	<p>This Board implements National Apprenticeship Training Scheme in the Western Region for Graduate and Diploma apprentices. Therefore, it is hereby submitted that the information related to Startups is not available with this Board's office.</p>
2.	1885	<p><b>Entrepreneurship Among Scheduled Castes and Scheduled Tribes in Tamil Nadu</b></p> <p>Will the Minister of SKILL DEVELOPMENT AND ENTREPRENEURSHIP</p> <p>a) whether the government to encourage entrepreneurship among Scheduled Castes and Scheduled Tribes, State-wise and District-wise for the State of Tamil Nadu if so, the details thereof;</p> <p>b) the total number of SC and ST entrepreneurs who have set up small or micro enterprises on completion of skill development courses during the last five years, State-wise and District-wise for the state of Tamil Nadu and</p> <p>c) the details of beneficiaries of SC/ST hub under its various programs and schemes during the last five years for the state of Tamil Nadu, especially districts of Mayiladuthurai and Thanjavur?</p>	<p>This Board implements National Apprenticeship Training Scheme in the Western Region for Graduate and Diploma apprentices. It is submitted that as the information sought pertains to Tamil Nadu state, the same is not available with this Board's office.</p>
3.	1403	<p><b>Entrepreneurship in the country</b></p> <p>Will the Minister of SKILL DEVELOPMENT AND ENTREPRENEURSHIP</p> <p>a) the details of schemes/initiatives/programmes being undertaken by the Government to promote entrepreneurship in the country, especially Andhra Pradesh;</p> <p>b) the performance of each of the above scheme being implemented in Andhra Pradesh during the last five years and the current year, Scheme and Year-wise;</p> <p>c) the details of persons who have benefited from each of the above scheme in Andhra Pradesh during the last five years and</p>	<p>This Board implements National Apprenticeship Training Scheme in the Western Region for Graduate and Diploma apprentices. It is submitted that the information pertains to Entrepreneurship and Andhra Pradesh state, therefore, the same is not available with this Board's office.</p>

		current year. Year and district-wise; and d) the details of fund Central allocation and matching grants from State sanctioned, approved, released and spent in each of the last five years. Year, Scheme and district-wise?	
--	--	--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------	--

आभार एवं सादर / Thanks and regards,

पी.एन. जुमले / P.N. Jumle

प्रशिक्षण निदेशक / Director of Training,

बी.ओ.ए.टी. (प.क्षे.) मुंबई / BOAT (W.R.), Mumbai.

[Quoted text hidden]



BOAT Mumbai &lt;director.boatwr@gmail.com&gt;

**Fwd: REMINDER: LSUQ No. 2252 regarding Skill Development Training with Schooling to be answered on 05.08.2024 - reg.**

2 messages

Section Officer Technical Section VII &lt;ts7.edu@nic.in&gt;

Wed, Jul 31, 2024 at 3:06 PM

To: VIJAY SHANKER PANDEY <dirsr.chn-mhrd@gov.in>, director@boat-srp.com, "Director, BOAT-Mumbai" <director.boatwr@gmail.com>, "Director, BOAT-Kanpur" <director@boatnr.org>, "Director BoPT(ER)" <director@boptr.gov.in>

Sir,

Please find enclosed herewith an admitted LSUQ No. 2252 to be answered on 05.08.2024 with a request to furnish inputs/comments in the matter by 31-07-2024 afternoon, so as to enable us to prepare the answer.

With regards,

Section Officer,  
Technical Section -VII,  
D/o Higher Education,  
M/o Education, New Delhi

**From:** "Section Officer Technical Section VII" <ts7.edu@nic.in>**To:** "Director" <director.nifft@gov.in>, "SLIET CFTIs Director" <director@sliet.ac.in>, "CFTIs Director, NERIST" <director@nerist.ac.in>, "CFTIs Director, CIT" <director@cit.ac.in>, "Director, GKCIET CFTIS" <director@gkciet.ac.in>**Cc:** "registrar niamt" <registrar.niamt@gmail.com>, "Registrar, SLIET" <registrar@sliet.ac.in>, "neristregistrar" <neristregistrar@gmail.com>, "Registrar CIT" <registrar@cit.ac.in>, "registrar" <registrar@gkciet.ac.in>, "NIAMT Ranchi PS to Dir Ranchi" <directoroffice@niamt.ac.in>**Sent:** Wednesday, July 31, 2024 3:04:35 PM**Subject:** REMINDER: LSUQ No. 2252 regarding Skill Development Training with Schooling to be answered on 05.08.2024 - reg.

Sir,

Please find enclosed herewith an admitted LSUQ No. 2252 to be answered on 05.08.2024 with a request to furnish inputs/comments in the matter by 31-07-2024 afternoon, so as to enable us to prepare the answer.

With regards,

Section Officer,  
Technical Section -VII,  
D/o Higher Education,  
M/o Education, New Delhi

**From:** "Technical Section II" <ts2-moe@gov.in>**To:** "Section Officer Technical Section VII" <ts7.edu@nic.in>, rsarathi@iitm.ac.in, dvisweswaran@kprng.com**Cc:** "Kunal Raja Gautam" <kunal.gautam@nic.in>**Sent:** Wednesday, July 31, 2024 2:50:01 PM**Subject:** Fwd: REMINDER: LSUQ No. 2252 regarding Skill Development Training with Schooling to be answered on 05.08.2024 - reg.

Sir,

In reference to the trailing mail on the above subject please find enclosed admitted LSUQ No. 2252 to be answered on 05.08.2024 with a request to furnish inputs/comments in the matter so as to enable us to prepare the answer.

With Regards,

Reetesh Kumar(ASO)  
Technical Section - II

**From:** "Technical Section II" <ts2-moe@gov.in>**To:** "aicteparliament" <aicteparliament@aicte-india.org>, "ms" <ms@aicte-india.org>, "pstoms" <pstoms@aicte-india.org>, "ea ms" <ea.ms@aicte-india.org>**Cc:** "Varun Bhardwaj" <varun.bhardwaj@nic.in>, "Kunal Raja Gautam" <kunal.gautam@nic.in>**Sent:** Wednesday, July 31, 2024 12:31:09 PM**Subject:** REMINDER: LSUQ No. 2252 regarding Skill Development Training with Schooling to be answered on 05.08.2024 - reg.

REMINDER

Respected Sir,

In reference to the trailing mail on the above subject, it is informed that the inputs from AICTE is still awaited.

AICTE is again requested to furnish the requisite inputs to this Ministry by 3:00 PM today.

This may please be treated as **Most Urgent**.

With best regards,

Satendra Sharma (YP)  
Technical Section - II

**From:** "Technical Section II" <ts2-moe@gov.in>

**To:** "ms" <ms@aicte-india.org>, "pstoms" <pstoms@aicte-india.org>, "aicteparliament" <aicteparliament@aicte-india.org>, "Devendra Kumar Sharma" <dksharma@edcil.co.in>, "Shiv Nandan Kumar" <shivn.kumar@nic.in>

**Cc:** "Varun Bhardwaj" <varun.bhardwaj@nic.in>, "Kunal Raja Gautam" <kunal.gautam@nic.in>

**Sent:** Tuesday, July 30, 2024 2:25:45 PM

**Subject:** LSUQ No. 2252 regarding Skill Development Training with Schooling to be answered on 05.08.2024 - reg.

Respected Sirs,

Please find enclosed herewith LSUQ No. 2252 regarding Skill Development Training with Schooling to be answered on 05.08.2024 with a request to furnish the requisite inputs to this Ministry/Section at the earliest so as to enable us to prepare the Reply of the said Question.

With best regards,

Satendra Sharma (YP)  
Technical Section-II  
Department of Higher Education  
Ministry of Education  
Government of India

 **LSUQ.2252.pdf**  
50K

**BOAT Mumbai** <director.boatwr@gmail.com>  
To: Section Officer Technical Section VII <ts7.edu@nic.in>  
Cc: MD SALEH NADIM <nadim.edu@gov.in>

Wed, Jul 31, 2024 at 6:45 PM

Sir,

This has reference to the ministry's trailing email dated 31/07/2024 on the subject matter of LSUQ No 2252 regarding Skill Development Training with Schooling to be answered on 05.08.2024. As desired, please find the inputs/comments of the Board of Apprenticeship Training (Western Region), Mumbai

	Parliament question	Answer
(a)	Whether the Government is committed to make students self-reliant after completing education or by providing skill developments training along with education as per the National Education Policy (NEP);	National Apprenticeship Training Scheme (NATS) is being implemented by the Department of Higher Education, Ministry of Education, Government of India through its 4 regional boards located at Chennai, Kanpur, Kolkata and Mumbai. NATS provides an opportunity of 1 year of on the job training to Graduate and Diploma holders of engineering and Non-engineering courses on completion of their education with industries notified for implementing NATS, to make them more employable. Similarly, NATS also provides an opportunity of 6 months to 1 year on the job training to the students of sandwich courses during their course so that the students can get practical training relevant to their course of study. Implementation of NATS is done as per the provisions of the Apprentices act 1961 and the Apprenticeship Rules 1992.
(b)	If so, the details of the action plan prepared to make skill development mandatory throughout the country;	As per the provisions of the Apprentices Act and Apprenticeship rules, it is mandatory to the industries / establishments having manpower 30 or more to engage apprentices within the band of 2.5% to 15% of their manpower strength.
(c)	The details of the identified areas under skill development which should be taken as mandatory in the initial phase;	Under NATS fresh pass outs of any subject field of Engineering and Non-engineering courses are eligible to undergo apprenticeship training, as per the provisions of the Apprentices Act.
(d)	Whether the Government has any plan to provide employment to the students who	Although, as per the Apprentices Act and Apprenticeship rules, it is not mandatory on the

	choose any branch of skill development during their studies; and	part of the establishments to provide employment to the apprentice on completion of their Apprenticeship Training, however it is observed that majority of the industries provides employment to the Apprentices on completion of training.
(e)	Whether the Government has any plan to run special classes of skill development in minority, Dalit, slum and backward dominated areas?	As per the provisions of the section 3(A) and 3(B) of the Apprentices Act 1961 and Rule 5 of the Apprenticeship Rule 1992, it is mandatory for the employer to reserve training places for Scheduled Caste, Scheduled Tribes and Other backward classes, as per Schedule-II A.

Thanks and Regards,

Deputy Director of Training

BOARD OF APPRENTICESHIP TRAINING (Western Region), MUMBAI

[Quoted text hidden]



BOAT Mumbai &lt;director.boatwr@gmail.com&gt;

## **MOST IMMEDIATE-Furnishing of information for the meeting of the representatives of Deptt. of Higher Education with the Department-related Parliamentary Standing Committee (DRPSC) on Education, Women, Children, Youth & Sports (EWCY&S) -reg.**

2 messages

Section Officer Technical Section &lt;ts7.edu@nic.in&gt;

Fri, Oct 25, 2024 at 3:40 PM

To: boatkanpur <boatkanpur@gmail.com>, director <director@boatnr.org>, dirschn-mhrd <dirschn-mhrd@gov.in>, director <director@boat-srp.com>, director <director@boptr.gov.in>, directorboatwr <director.boatwr@gmail.com>

Cc: Gaurav Singh &lt;gauravsingh.dhe@gov.in&gt;

### **MOST IMMEDIATE PARLIAMENT MATTER**

Sir,

This is with referent to the subject mentioned above, BoATs/BoPT are requested to provide the information latest by today 4:30 PM on the following:

- (i) Background note on measures taken for improvement in quality in the HEIs
- (ii) Futuristic interventions undertaken by the institutes under MoE in line with the vision of NEP, 2020
- (iii) Status of recruitment of Heads of Institutes:

S.No.	Types of institutions	Total no. of positions	Name of the post of Head eg. VC/Director etc.	Total no. of sanctioned posts	No. of posts that are In-position				
-	-	-	-	-	SC	ST	OBC	Unreserved	Total

- (iv) details of faculty and non-faculty recruitment done in last 5 years

Year	Name of CHEIs (group-wise)/Regulatory Body/Autonomous Body/PSUs and other Organization/Body under the DoHE	Number of faculty recruited	Number of non-faculty recruited
2019			
2020			
2021			
2022			
2023			

With regards,

Section Officer,  
Technical Section -VII,  
D/o Higher Education,  
M/o Education, New Delhi

BOAT Mumbai &lt;director.boatwr@gmail.com&gt;

Fri, Oct 25, 2024 at 4:37 PM

To: Section Officer Technical Section &lt;ts7.edu@nic.in&gt;

Cc: Gaurav Singh &lt;gauravsingh.dhe@gov.in&gt;, MD SALEH NADIM &lt;nadim.edu@gov.in&gt;

Sir,

with reference to the Ministry's trailing email, the desired information is as below:-

(i) Background note on measures taken for improvement in quality in the HEIs :- This Board's office is not an Educational institute hence this point is not applicable to this office.

(ii) Futuristic interventions undertaken by the institutes under MoE in line with the vision of NEP, 2020:- Not Applicable

(iii) Status of recruitment of Heads of Institutes:

S.No.	Types of institutions	Total no. of positions	Name of the post of Head eg. VC/Director etc.	Total no. of sanctioned posts	No. of posts that are In-position				
-	-	-	-	-	SC	ST	OBC	Unreserved	Total
1	Board of Apprenticeship Training, Western Region, Mumbai	01	Director of Training	01	00	00	00	01	01

(iv) details of faculty and non-faculty recruitment done in last 5 years

Year	Name of CHEIs (group-wise)/Regulatory Body/Autonomous Body/PSUs and other Organization/Body under the DoHE	Number of faculty recruited	Number of non-faculty recruited
2019	Board of Apprenticeship Training, Western Region, Mumbai	NA*	00
2020		NA*	00
2021		NA*	01
2022		NA*	04
2023		NA*	02

\*This organisation is not an educational institute.

Regards,

P. N. Jumle  
Director of Training  
BOAT WR, Mumbai

[Quoted text hidden]





BOAT Mumbai &lt;director.boatwr@gmail.com&gt;

**In response to Ministry's letter No. H.11020/02/2025-CDN- Parliamentary Standing Committee Matter**

3 messages

BOAT Mumbai &lt;director.boatwr@gmail.com&gt;

Thu, Jan 23, 2025 at 4:14 PM

To: "ts7.edu" &lt;ts7.edu@nic.in&gt;

Cc: MD SALEH NADIM &lt;nadim.edu@gov.in&gt;

Sir,

With reference to the Ministry's letter No. H.11020/02/2025-CDN dated 20/01/2025, in regard to Parliamentary Standing Committee Matter, the desired details in respect of this Board are submitted as below:-

Q 6 Details of number of contractual appointments of non-teaching and administrative staffs since 2019 till 31<sup>st</sup> December 2024:-

Sr. No	Year	Nos.	In Percentage of total sanctioned strength
1	2019	1	3.13%
2	2020	1	3.13%
3	2021	1	3.13%
4	2022	1	3.13%
5	2023	1	3.13%
6	2024	1*	3.13%

\*Due to increased workload and targets allocated, 11 personnel are outsourced for supporting activities of implementation of National Apprenticeship Training Scheme, on need based duration.

Q 7 Details of number of permanent appointments of non-teaching and administrative staffs since 2019 till 31<sup>st</sup> December 2024:-

Sr. No	Year	Nos.	In Percentage of total sanctioned strength
1	2019	26	81.25%
2	2020	24	75.00%
3	2021	24	75.00%
4	2022	28	87.50%
5	2023	28	87.50%
6	2024	26	81.25%

This is for the information and necessary action please.

सादर / Regards,

पी.एन. जुमले / P.N. Jumle

प्रशिक्षण निदेशक / Director of Training

बी.ओ.ए.टी. (प.क्षे.) मुंबई / BOAT (W.R.), Mumbai

Thu, Jan 23, 2025 at 4:24 PM



BOAT Mumbai &lt;director.boatwr@gmail.com&gt;

**Response to Parliamentary Questions regarding NATS**

1 message

**BOAT Mumbai** <director.boatwr@gmail.com>

Mon, Mar 10, 2025 at 7:07 PM

To: "ts7.edu" &lt;ts7.edu@nic.in&gt;

Cc: MD SALEH NADIM &lt;nadim.edu@gov.in&gt;

Sir,

Please find attached the response from BOAT (WR) to Parliamentary Qn. 2687 regarding NATS for your perusal.

Regards,  
P.N. Jumle  
Director of Training  
BOAT WR, Mumbai

**20250310\_BOATWR\_ParliamentaryQns.docx**

21K

## Parliamentary Questions – NATS | BOAT WR

### Q. 2687.

(a) Current Status of NATS

- Apprentice Engagement

As on 10.03.2025,

S. N.	State	Graduate Apprentices	Technician Apprentices	Graduate Apprentices (Non-Engg.)	Total
1	Chhattisgarh	668	1,102	398	2,168
2	Goa	455	188	285	928
3	Gujarat	4,562	5,351	4,507	14,420
4	Madhya Pradesh	1,653	1,417	2,590	5,660
5	Maharashtra	56,704	14,259	37,418	1,08,381
6	Dadra and Nagar Haveli and Daman and Diu	254	90	103	447
	<i>Total</i>	<b>64,296</b>	<b>22,407</b>	<b>45,301</b>	<b>1,32,004</b>

- Establishments Registered

S. N.	State	New Onboarded since 01.04.24	Total Onboarded as on 10.03.25
1	Chhattisgarh	18	118
2	Goa	9	146
3	Gujarat	190	1273
4	Madhya Pradesh	117	397
5	Maharashtra	579	3045
6	Dadra and Nagar Haveli and Daman and Diu	10	57
	<i>Total</i>	<b>923</b>	<b>5036</b>

- Government share of stipend disbursed as on 10.03.2025 since 01.04.2024:  
**Rs. 1,64,00,45,270.34**

(b)

S. N.	State	FY 2023-24		FY 2022-23		FY 2021-22	
		Apprentices Engaged	Total Organisations Registered	Apprentices Engaged	Total Organisations Registered	Apprentices Engaged	Total Organisations Registered
1	Chhattisgarh	847	100	2535	92	1050	85
2	Goa	798	137	766	123	529	118
3	Gujarat	9516	1083	8278	987	4824	841
4	Madhya Pradesh	2239	280	2278	250	1191	229
5	Maharashtra	50048	2466	55664	2099	34539	1862
6	UT	215	47	186	41	119	39
	<i>Total</i>	<b>63663</b>	<b>4113</b>	<b>69707</b>	<b>3592</b>	<b>42252</b>	<b>3174</b>

(c)

Since its inception in 1973, the NATS program has undergone significant enhancements in both its features and implementation. To broaden its inclusivity, NATS has expanded to include non-technical graduates and diploma holders as beneficiaries. The disbursement of government stipends has become more efficient with the introduction of the Direct Benefit Transfer (DBT) process. To further improve accessibility, the NATS portal was launched, allowing stakeholders to access it anytime and from anywhere. However, with numerous schemes offering skilling and employment opportunities to the youth, NATS encounters scope overlap issues with other programs. This overlap reduces the potential benefits for graduates and diploma holders under NATS, necessitating a clear demarcation of the scope of beneficiaries for each initiative. Additionally, efforts to increase national awareness about NATS are underway, with plans for frequent outreach programs. It has been gathered from relevant stakeholders that revising the minimum mandated stipend amounts would help in increasing the number of candidates looking to opt for apprenticeship through NATS.



BOAT Mumbai &lt;director.boatwr@gmail.com&gt;

**Inputs of BOAT WR on Parliament question No. 238**

1 message

BOAT Mumbai &lt;director.boatwr@gmail.com&gt;

Wed, Mar 12, 2025 at 5:30 PM

To: "ls7.edu" &lt;ls7.edu@nic.in&gt;

Cc: kunalgautam &lt;kunal.gautam@nic.in&gt;

Sir,

As desired please find attached herewith the inputs furnished for the Parliament question No. 238 asked by Hon'ble MP Prof. Varsha Eknath Gaikwad, and Hon'ble Smt. Supriya Sule.

Thanks and regards,

P.N. Jumle  
Director of Training  
BOAT WR, Mumbai

**3 attachments**

BOAT WR\_Parliament Question-238.pdf

134K



BOAT WR\_Annexure-B-Parliament Question-238.pdf

160K



BOAT WR\_Annexure-A-Parliament Question-238.pdf

76K

## Board of Apprenticeship Training (Western Region), Mumbai

Inputs furnished for the Parliaments Question No. 238 asked by Hon'ble MP Prof. Varsha Eknath Gaikwad and Hon'ble MP Smt. Supriya Sule.

- a) Whether the Government is implementing any schemes/projects relating to the field of Education and is so, the details thereof:-

Government of India implements the National Apprenticeship Training Scheme (NATS) related to the field of education through Board of Apprenticeship Training (Western Region), Mumbai, in the Western Region of India, which covers states of Maharashtra, Gujarat, Madhya Pradesh, Chhattisgarh, Goa and Union Territory of Dadra and Nagar Haveli and Daman and Diu.

NATS is a training programme for the freshers of Degree/Diploma in Engineering/Technology/Pharmacy/Architecture/Hotel Management and Catering Technology for one year duration and for the General stream passouts for a duration of six months to three years, as well as for the students studying degree and diploma level courses in Sandwich Programme of engineering/technology as per their curriculum, for quipping them with practical knowledge and skills required in their field of work. The Apprentices are imparted training by the organizations at their place of work. During the period of apprenticeship, the apprentices are paid a monthly stipend, the minimum rate of which is Rs. 9,000/- pm for Graduate apprentices and Rs. 8,000/- pm for Technician (Diploma) apprentices. For Graduate Sandwich apprentices the stipend rate is Rs. 8,000/- per month and Technician (Diploma) Sandwich apprentices are paid Rs. 7,000/- pm. Government of India shares 50% of the stipend paid to apprentices at the above stated rates. Government share of stipend is being paid to apprentices directly by Direct Benefit Transfer (DBT). At the end of the training period, the apprentices are awarded with a 'Certificate of Proficiency' by this Board, which can be considered as valid employment experience. The apprentices are placed for training in the establishments owned by Central Government and State Government as well as Private organizations which have training facilities.

- b) The details of financial assistance provided to the State of Maharashtra for various schemes / projects relating to the field of Education during the last three years and the current year, scheme/project-wise:-

Financial assistance provided to the apprentices registered under National Apprenticeship Training Scheme during their apprenticeship training in the establishments located in the State of Maharashtra, is given below yearwise:-

(Rs. in lakhs)		
Sr. No	Financial Year	Funds disbursed as a of Government share of Stipend through claim reimbursement and through DBT
1	2022-23	8220.51
2	2023-24	8006.61
3	2024-25*	12865.69

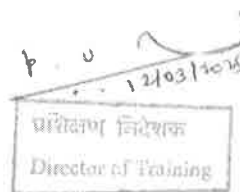
\*As on 12/03/2025

- c) The number of beneficiaries there under in Maharashtra during the last three years, district wise :-

Separate sheet Annexure 'A' enclosed.

- d) The details of beneficiaries in Maharashtra through Direct Benefits Transfer (DBT) during the last three years, scheme-wise and district-wise:-

Separate sheet Annexure 'B' enclosed.



- e) The total number of projects/proposals sanctioned /approved under these schemes with their cost during the last three years, district-wise:-

No projects/proposals are assigned to this Board under any educational scheme.

- f) The number of new schools/educational institutions planned under current Government schemes to address regional disparities in access to education:-

Not Applicable as this Board is implementing only National Apprenticeship Training Scheme (NATS).

- g) Whether the Government is regularly conducting evaluation of educational schemes and the metrics being used to measure their success :-

This Board is not implementing any educational scheme.

- h) The steps being taken by the Government to address the gaps identified in evaluation of current education schemes?

Not Applicable as this Board is not implementing any educational scheme.

P. D.  
12/03/2015

प्रशिक्षण निदेशक  
Director of Training

# BOARD OF APPRENTICESHIP TRAINING (WESTERN REGION), MUMBAI

## Annexure 'B'

(d) The details of beneficiaries in Maharashtra through Direct Benefit Transfer (DBT) during the last three years, scheme-wise and district-wise;

### Scheme: National Apprenticeship Training Scheme

Direct Benefits Transfer (DBT) has been adopted from the month of February 2024 in the financial year 2023-24.

### Year 2023-2024

District Name	Successful Unique DBT	Successful Unique DBT (Executed for one time or more than one time)	Successful Unique DBT Amount
AHMEDNAGAR	4	4	14931
AKOLA	45	45	199500
AMRAVATI	26	26	112690
AURANGABAD	2	2	8000
BHANDARA	39	39	166603
GONDIYA	14	14	61000
JALGAON	72	72	307207
KOLHAPUR	1	1	2017
LATUR	18	18	76500
MUMBAI	1057	1057	4593652
MUMBAI SUBURBAN	173	275	1130728.33
NAGPUR	54	54	234862
NANDED	15	15	58565
NASHIK	44	44	186448
PUNE	92	92	391157
RAIGAD	28	28	79845
RATNAGIRI	5	5	20707
SOLAPUR	6	6	26000
THANE	15	15	67500
<b>TOTAL</b>	<b>1710</b>	<b>1812</b>	<b>77,37,912.33</b>

P. U. 12/03/2024

महानगर प्रशिक्षण  
Director of Training



**BOARD OF APPRENTICESHIP TRAINING (WESTERN REGION), MUMBAI**

Annexure 'B'

**Year 2024-2025**

District Name	Successful Unique DBT	Successful Unique DBT (Executed for one time or more than one time)	Successful Unique DBT Amount
AHMEDNAGAR	833	3195	11790723.93
AKOLA	126	374	1508010.73
AMRAVATI	120	428	1592641.7
AURANGABAD	500	1605	6067726.87
BEED	15	143	605234.04
BHANDARA	97	396	1450046.64
BULDANA	3	3	6532.26
CHANDRAPUR	144	509	2018910.12
DHULE	7	14	46867.72
GADCHIROLI	3	6	15483.87
GONDIYA	115	612	2164457.01
JALGAON	462	2379	9005651.09
JALNA	2	4	11903.22
KOLHAPUR	267	1697	6769303.38
LATUR	48	209	850508.49
MUMBAI	5238	31369	130846077.6
MUMBAI SUBURBAN	4114	19744	80540067.87
NAGPUR	1430	6346	24409151.86
NANDED	68	427	1699949.05
NASHIK	2799	12734	47414982.91
OSMANABAD	1	4	16000
PALGHAR	248	1100	4397664.59
PUNE	10502	36824	134955833
RAIGAD	968	4466	16910393.83
RATNAGIRI	119	574	2232771.06
SANGLI	19	129	535106.71
SATARA	809	3121	12281006.19
SOLAPUR	155	758	3026746.78
THANE	4823	19518	79572783.31
WARDHA	67	100	289161.28
YAVATMAL	4	19	67291.94
<b>TOTAL</b>	<b>34106</b>	<b>148807</b>	<b>58,30,98,988.98</b>

b. u. 2/03/2025

परिक्षण निदेशक  
Director of Training

## BOARD OF APPRENTICESHIP TRAINING (WESTERN REGION), MUMBAI

## Annexure 'A'

( C ) The number of beneficiaries thereunder in Maharashtra during the last three years, districtwise;

District name	22-23 FY	23-24 FY	24-25 FY
AHMEDNAGAR	405	291	1007
AKOLA	32	0	53
AMRAVATI	52	25	133
AURANGABAD	1010	1066	1733
BEED	12	15	15
BHANDARA	35	36	145
BULDANA	4	1	8
CHANDRAPUR	38	63	235
DHULE	10	3	10
GADCHIROLI	0	0	12
GONDIYA	52	5	117
JALGAON	112	150	401
JALNA	59	26	107
KOLHAPUR	160	186	428
LATUR	29	2	26
MUMBAI	27414	10022	20100
MUMBAI SUBURBAN	0	19640	33648
NAGPUR	907	803	1747
NANDED	68	57	79
NASHIK	1261	1388	4306
NAVI MUMBAI	113	0	0
OSMANABAD	4	0	5
PAIGHAR	197	153	498
PARBHANI	1	0	1
PUNE	14065	16498	33278
RAIGAD	750	607	1456
RATNAGIRI	49	39	155
SANGLI	35	17	23
SATARA	618	531	1227
SOLAPUR	53	150	192
THANE	2891	4202	7245
WARDHA	46	39	138
YAVATMAL	4	4	17
<b>Total</b>	<b>50486</b>	<b>56019</b>	<b>108545</b>

p. u. 12/03/2025  
 पशिका निदेशक  
 Director of Training